

# YukonU Program Planning Guide

School of Health, Education and Human Services



## Health Care Assistant Certificate

### Instructions for Use

This planning guide is to assist you in selecting courses each term. Read carefully, as some courses are only offered in one term/year, and some are offered in multiple terms/years.

**\*The recommended sequencing plan and note section in this guide will be beneficial in helping you select courses.**

Refer to your program page on the main website under programs/courses for a more thorough description of each course.

A glossary (description) of common words and phrases used in this guide, can be found on the last page.

### Graduation Requirements and Yukon First Nations Core Competency

**The Certificate of Health Care Assistant** is awarded for the completion of the equivalent of one year of full-time study (39 credits) in the program. All program core courses are mandatory for graduation.

To graduate, students must pass all the required courses, and:

- Complete 50% of the course work at Yukon University
- Maintain a 2.00 cumulative GPA (C average) across all courses
- Students must pass all courses with a minimum of 50%; however, a grade of 75% must be achieved on *some* elements noted in course outlines. Refer to the HCA course outlines for further information.

#### Yukon First Nations Core Competency

Yukon University recognizes that a greater understanding and awareness of Yukon First Nations history, culture and journey towards self-determination will help to build positive relationships among all Yukon citizens. As a result, you will be required to achieve core competency in knowledge of Yukon First Nations.

Students in the HCA program acquire knowledge related to the First Nation Core Competencies through core program content and meet the graduation requirement.

For details, visit [Yukon First Nations Core Competency](#).

TERM 1: Fall		
Course Requirement	Credit	Done
HCA 111: Health 2: Lifestyle and Choices	3	
HCA 120 Healing 1A: Common Health Challenges	3	
HCA 121: Healing 1B: Common Health Challenges	3	
HCA 130: Healing 2A Cognitive or Mental Challenges	2	
HCA 101: Health and Healing B: Concepts for Practice	3	
HCA 131: Healing 2B: Cognitive or Mental Challenges	2	
<b>Total Credits</b>	<b>16</b>	

TERM 2: Winter And Spring		
Course Requirement	Credit	Done
HCA 100: Health and Healing A: Concepts for Practice	2	
ELCC 125: Interpersonal Relationships and Communication Skills	3	
HCA 102: Introduction to Practice	3	
HCA 122: Healing 1C: Common Health Challenges	2	
HCA 140: Healing 3A: Personal Care and Assistance	4	
HCA 141: Healing 3B: Personal Care and Assistance	4	
HCA 150 Practicum – Home Care and Assisted Living	1	
HCA 160: Practicum Multi-level Complex and Dementia	4	
<b>Total Credits</b>	<b>23</b>	

## Recommended Sequencing Plan

HCA is delivered in a full-time, cohort model, with students proceeding through courses as laid out above. Due to changes related to COVID-19, course sequence has been altered from the usual. Those elements that require face to face activity (HCA 140, HCA 141, HCA160, HCA 150) will start in winter semester; the delay in beginning HCA 140 and HCA 160 will result in completion of some courses in the Spring/Summer period. For fall and potentially winter term, most courses will be delivered by distance, through a blend of online activities and scheduled videoconferences.

## Student Responsibility

You are responsible for the completeness and accuracy of your registration and for determining the requirements of your program. Always read course descriptions before you register to determine if you have the necessary prerequisites and pay attention to notes on mutually exclusive and cross-listed courses (pairs of courses in which credit will be awarded for only one).

## Program Advising

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## Program Notes

The Health Care Assistant Certificate is delivered as a full time one-year program on site at Ayamdigut campus. Each term offers a blend of in class theory courses and practica in Yukon health programs.

## Common Words and Phrases

- A **Credit** is the unit of weight for university courses and range from 1 to 15 credits.
- **Grade Point Average (GPA)** is a representation of academic achievement produced by dividing the total number of grade points earned over a period, usually a semester, divided by the number of courses or credits taken. See page 18 of the Academic Regulations for a fuller explanation.
- **Highly Recommended Course** is a course that would be beneficial to your learning and should be take either before or during your studies.
- **Prerequisite** is a course that you must complete with a satisfactory grade before enrolling in a subsequent course.
- A **Semester** is a portion of an academic year, during which an educational institution holds classes. Many people use the word 'term' interchangeably. We have three semesters per year. (Fall, Winter & Spring/Summer – see below)  
 \*Note: not all programs use three (3) terms as part of their study schedule – most programs at YukonU use only the Fall & Winter term.
- **Recommended Sequencing Plan** shows a program's courses arranged according to year and semester (Fall, Winter, Spring) and are recommended to be taken in this order to complete a certificate, diploma or degree.
- **Fields of Study**
  - **Humanities** is the study of unique products of human culture and expression and include history, literature, language, philosophy, the visual arts, theatre, dance, and music.
  - **Social Science**, sometimes called the behavioural sciences, is the branch of academic study that looks at human activity in societies and seeks to understand the causes and consequences of social phenomena. Many social sciences have a social justice agenda in that they also seek to find and offer solutions to social problems. Social science disciplines include anthropology, criminology, economics, political science, sociology, psychology, and women and gender studies.
  - **Science** deal with the study of natural phenomena through observation, experimentation and use of scientific methods and include study in fields such as astronomy, biology, chemistry, mathematics environmental sciences and physics.
- **Semester Starts and Ends**
  - Fall = Either Late August or early September through December
  - Winter = Early January through April (Sometimes into early May)
  - Spring/Summer = May through August

**Note: Your program area determines terms/semester exact dates.**

## Program Planning Guide Revisions

Date Created	Date Revised	Section Revised
March 2020	June 2020	Course sequencing; program length
