

Policy Title: Board Governance
Policy Holder: Board of Governors
Category: Board
Original Date: December 2012
Last Revised: June 2020
Next Review:

Policy Statement

The Board's Governance Committee is established with the purpose of carrying out regular reviews of Board policies.

The Governance Committee will operate under the attached Terms of Reference which will be attached to BOG 6.0.

As per Board Bylaw 10.0 pertaining to bylaw amendments:

10.0 AMENDMENTS TO BYLAWS

10.1 No existing or new bylaw shall be amended or repealed except after one month's notice of motion has been given setting out the proposed amendment(s), together with reasons for the amendment(s) to or deletion of any bylaw.

Approval Statement

With the consent of the Board of Governors and approval of the Chair of the Board of Governors, this policy is hereby deemed in effect the 5th day of June 2020.



June 5, 2020

Chair, Board of Governors

Date

Scope and Limitations of the President

Not applicable.

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Addendum A – Terms of Reference for the Governance Committee**1. Purpose**

The Board of Governors has delegated to the Governance Committee responsibility for overseeing and enhancing University Board governance, procedures and policies. The Committee assesses the University's governance development and practices in accordance with adopted policies, principles, and strategies, and makes recommendations on these matters to the Board of Governors.

The Governance Committee is responsible for reviewing Board policies on a regular basis (or delegating to the appropriate committee), developing new policies as required, and making recommendations for changes, cancellations or addition to policies as necessary.

2. Composition

The Committee shall consist of a committee chair, plus at least three other Board members and no more than five. Members are to be recommended by the Committee Chair for Board approval. The President shall also sit on the Governance Committee in an advisory capacity.

3. Meetings

The Governance Committee shall meet usually six times per year, as per the agreed policy review schedule. These meetings will usually be in September, November, December, February, April, and June.

4. Procedures

The Governance Committee will:

- Review Board policies thoroughly as per the policy review schedule;
- Update the policy review schedule as needed;
- Delegate specific policies to the relevant Board committee for review, revisions or recommendation for approval as appropriate, and as per the policy review schedule;

- Make recommendations to the Board about where a policy needs alteration, where a policy is no longer relevant and should be cancelled, or where a new policy should be implemented;
- Provide a verbal report to the full Board at the next Board meeting detailing the recommendations of the Governance Committee. A written briefing note will also be provided where possible.
- Make recommendations to the Board of Governors for improvements (effectiveness, relevance, clarity) to governance structure and policies.

Quorum for the Governance Committee shall be two members plus the Committee Chair.

5. Approval Authority

On behalf of the Board of Governors, the Governance Committee has authority as follows:

- To make recommendations to the Board with regards to policy review, drafting of new policies and removal of policies where necessary.

Addendum B – Governance Committee – Policy Review Schedule 2019 – 2022

Year	September	November (committee meetings no BOG)	December	February	April	June
2019-2020					Approve Policy review schedule	BOG – 06 Board Governance (Governance Committee) BOG – 00 Board of Governors Bylaws (Governance – first 1/3 of bylaws) BOG-05 Code of Conduct (Governance) <i>New: BOG -13 Reserve Policy (FARC)</i> BOG – 17 – Board member Selection Process (HR committee)

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2020-2021	<p>BOG-14 – Annual Planning cycle (Governance)</p> <p>BOG – 00 Board of Governors Bylaws (Governance – second 1/3 of bylaws)</p> <p>BOG – 15- Credit program tuition fee adjustment (with international added) (FARC)</p> <p>BOG -12 Chancellor Selection Policy and Procedure (HR committee) (to approve piloted policy)</p> <p>** Strategic Planning</p>	<p>BOG-09 – Financial Accountability and Risk Management (FARC)</p> <p>BOG-07 Monitoring Presidents Performance (HR committee)</p> <p>BOG – 03 Yukon College President Responsibilities (HR committee)</p> <p>BOG – 00 Board of Governors Bylaws (Governance – third 1/3 of bylaws)</p>	<p>BOG -10 (review with Community Campus Committees at in-service)</p> <p>BOG-08 Monitoring Board Performance (HR committee)</p> <p><i>New: Signing Authority policy (FARC)</i></p>	<p>***BOG strategic Planning Retreat***</p> <p>BOG -02 Board member Responsibilities (Governance)</p> <p>BOG -01 Yukon College Board responsibilities (Governance)</p>	<p>***BOG strategic planning***</p> <p><i>New: Risk Management Policy (FARC)</i></p> <p>BOG-04 Board/Board member protocol (Governance)</p>	<p>*** BOG strategic Performance Indicators***</p> <p>BOG -16 – Board relationship with Governing Councils (Governance)</p>
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	discussion/planning to begin**					
2021-2022	BOG -11 Investment in Governance (Governance)	BOG – 18 Service Recognition (HR committee)	No policy review – community campus in-service	BOG -12 Chancellor Selection Policy and Procedure (HR committee)	BOG -19 Naming (Governance)	BOG 20.0 Presidents Emeriti (HR Committee) Reserve Fund (FARC)

Others from Finance:

- Reserve Policy (Summer/Fall 2020)
- Signing Authority policy (Dec 2020)
- Risk Management Policy (Winter/Spring 2021)

NOTE: motion to expire

- BOG - 12 Honorary Credentials because this has moved under Senate
- BOG - 13 as we no longer have that committee