

Policy Title: Community Campus Committee Relationship
Policy Approver: Board of Governors
Policy Holder: Board of Governors
Category: Board Policy
Original Date: June 2004
Last Revised: September 2017
Next Review: December 2020

Policy Statement

The board recognizes and respects the importance of the Community Campus Committees in assisting the board with community linkage.

Approval Statement

With the consent of the Board of Governors and approval of the Chair of the Board of Governors, this policy is hereby deemed in effect the 15th day of September, 2017.

Chair, Board of Governors

Date

Therefore, the Board and the Committees have the following relationship that takes into account timelines, distance and the unique character of each community.

1. The Board expects each Community Campus Committee to:
 - 1.1. Provide written Terms of Reference to the Board for review and approval on an annual basis.
 - 1.2. Provide written identification of needs in their respective communities on an annual basis.
 - 1.3. Provide written feedback on specific issues as requested by the Board.
 - 1.4. Provide written summary of public perceptions, opinions, and information that may be important to Board decision-making on an annual basis.
 - 1.5. Attend Community Campus Committee training.
 - 1.6. Nominate Community Campus Committee representative to the Board.

2. Community Campus Committees expect the Board to provide:
 - 2.1. Written responses to their written submissions.
 - 2.2. Regular written progress reports on achievement of the Board's strategic directions.
 - 2.3. Clear information about the appropriate administrative channels in which to raise concerns about service.
 - 2.4. Training in areas that will be helpful to fulfilling their role, such as running effective meetings, and ways of collecting information and opinion from their communities.
 - 2.5. Regular communication.

3. Limitations
 - 3.1. Community Campus Committees will not be responsible for the governance of programs and services or the day-to-day management of programs/services.
 - 3.2. At the request of the President, Committees may assist in the implementation of plans including the Campus Annual Plan. This is a secondary, optional role for the Committee, and is not part of their relationship with the governing board.

4. Term of Appointment

4.1. Committee Members are appointed as needed by the Committee for a term not to exceed three years. Committee Members may be reappointed for additional terms.

5. Chair

5.1. Each Committee shall choose from among their members a representative who shall act as the primary contact between the Board and the Committee.

6. Meetings with the Board

6.1. An annual meeting with the Board shall be held with additional meetings at the request of the Board or any CCC Chair.

7. Remuneration and Reimbursement

7.1 Membership will be voluntary, and members will not receive any remuneration from the Board for their time or participation. Reasonable out of pocket expenses will be recoverable from the Board consistent with expense guidelines approved by Board.

7.2 Reimbursement will be provided for travel and related expenses for attendance of Community Campus Committee Chairs at an annual meeting with the Board.

Scope and Limitations of President

Not applicable.

Information and Monitoring Requirements

Not applicable.