![Yukon University logo]

Policy Title:	**Micro-credentials Policy**
Policy Approver:	Senate
Policy Holder:	Office of the Provost and Vice-President Academic
Executive Lead:	Provost and Vice-President Academic
Category:	Academic Policy
Original Date:	November 2024
Last Revised:	n/a
Next Review:	November 2026

Policy Statement

Micro-credentials recognize stand-alone, short duration learning experiences that are competency-based, align with industry, employer, community and/or Indigenous community needs and can be assessed and recognized for employment or learning purposes.

Approval Statement

With the consent of the Academic Standards Committee of Senate and approval of the Senate , this policy is hereby deemed in effect on November 20, 2024

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Dr. Lesley Brown
Co-Chair, Senate
Yukon University

November 20, 2024
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Date

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Dr. Ernie Prokopchuk
Co-Chair, Senate
Yukon University

November 20, 2024
_____
Date

1. Purpose of Policy

This Policy establishes a framework for the development and approval of short, non-traditional educational offerings at Yukon University. It aims to create a clear distinction between those offerings which are approved by Senate and those which are approved by the Provost and Vice-President Academic (hereafter "Provost").

2. Governing Legislation and Relevant Documents

Yukon University Act
Yukon University Academic Plan
AR 0.0 Academic Regulations
AP 1.0 Development of New Instructional Programs Policy
AP 1.1 Development of New Instructional Programs Procedure
AP 4.0 Academic Program Review Policy
AP 4.1 Academic Program Review Procedures
Curriculum & Program Review Committee Terms of Reference (Course Change Approval Process)

3. Scope

This Policy applies to all educational offerings at Yukon University.

4. Definitions

- **Digital Badge:** is used to represent completion-based learning through an activity offered by a Yukon University academic or service unit. It is not approved by Senate and is non-credit-bearing. It is verifiable, portable, and shareable.
- **Instructional Program:** an institutionally approved matrix of courses, under the governance of Senate, leading to a recognized credential issued by Yukon University. The term applies to approved certificates, diplomas, bachelor's degrees (majors and minors), and post-graduate certificates/degrees. Program requirements are summarized on the Yukon University website.
- **Micro-course:** is a credit course shorter in length and curriculum than a traditional forty-five-hour three-credit course and results in less than three (3) credits. It may be a new, standalone offering or a modular version of an existing Yukon University course. It

is approved by Senate. Competency-based Micro-courses may be proposed as Micro-credentials.

- **Micro-credential:** recognize stand-alone, short duration learning experiences that are competency-based, align with industry, employer, community and/or Indigenous community needs, and can be assessed and recognized for employment or learning purposes.
- **Open Badge:** is used to represent competency-based learning through a Yukon University Micro-credential. It contains information about the competency and whether the associated Micro-credential is non-credit-bearing, credit-bearing, or embedded within a credit-bearing course or program. It is verifiable, portable, and shareable.

5. Guiding Principles

- Micro-credentials are short, competency-based offerings.
- Micro-credentials are represented by verifiable, portable, and shareable Open Badges that allow learners flexibility in the way they articulate their competencies.
- Micro-credentials are subject to an expedited Senate approval process to facilitate just-in-time development of new training needed by learners, employers, and the wider community.
- Micro-credentials will be offered in accordance with existing Yukon University bylaws and policies, including those concerning student tuition and fees and student evaluation and grading.
- Digital Badges are distinct from Micro-credentials in their content and assessment and are subject to a clear development and approval process under the oversight of the Provost.

6. Other Related and/or Accompanying Documents

- AP 3.1 Micro-credentials Procedures
- Templates:
  - Micro-credential Program Concept Approval (all levels)
  - Micro-credential Program Proposal Submission (for credit)
  - Micro-credential Program Proposal Submission (not for credit).

7. Document History

Include all updates here, including non-substantive changes, beginning with formal approval.

Date (Month DD, YYYY)	*Update* (Approver: change)
November 20, 2024	New Policy and Procedures approved by Senate
December 16, 2025	Templates added