 **YukonU Club Registration Form**

Please review the YukonU Clubs Manual, complete this form and return it to the Student Engagement Coordinator at the Student Success Division in the A-wing or by email to studentlife@yukonu.ca.

Please get in touch with any questions! We’re hear to help.

**Club Name**

**Club Mandate/Purpose** (1-5 sentences)

**Club description and contact information for the website**By default, the website will list the Club Name, Mandate and YukonU email address of the first-listed Club Contact. You can provide an alternate description and public contact information instead.

**Club Needs and Requests**

Use this page to list any supports that would be helpful to the Club. Examples include:

* Room bookings at the university, including the Gym
* A free shared locker for your club
* An official YukonU.ca group email, Teams space or other IT infrastructure
* Funding (up to $150/semester or $250/year), or support with fundraising
* Help with budgeting, bylaws, event planning, and so on

**Club Contacts**By signing your name below, you agree that you

* are a current YukonU student
* have read and will follow the **YukonU Clubs Manual**
* have read the **YukonU Student Clubs Requirements and Code of Conduct**, and agree to follow it and ensure other Club members are aware of it
* agree to act as a point of contact between the Club and YukonU staff, such as the Student Engagement Coordinator

There must be three current student contacts for a club to be considered active.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Full Name:
Student ID#:
Email:
Phone** *(optional)***:**

 **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Full Name:
Student ID#:
Email:
Phone** *(optional)***:**

 **Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Full Name:
Student ID#:
Email:
Phone** *(optional)***:**

**Yukon University Student Club
Requirements & Code of Conduct**

Official YukonU Student Clubs are a part of the University’s student services. Clubs are an extension of Yukon University, and club activities should reflect the University’s values.

By joining an official YukonU Student Club, members agree to the following:

**Membership**

* Clubs must be open to all YukonU students, with these exceptions
	+ Clubs may require members agree with a purpose or mission
	+ Members may be excluded for misconduct by due process
* Clubs must not make financial or in-kind contributions a condition of membership
* Clubs may allow non-students to participate in club activities, but all decision-making positions (executive, voting member) must be held by current YukonU students

**Events and activities**

* Clubs must ensure they have proper insurance for all activities which are not covered by Yukon University’s insurance policy
* Clubs may not be used to promote hate, bullying or harassment, illegal activity, or the personal gain of club executives
* Clubs engaging in advocacy or with external organizations must make clear they are a Student Club and do not speak on behalf of YukonU

**Transparency and accountability**

* Clubs agree to inform the Student Engagement Coordinator of any partnerships with organizations within or outside of YukonU
* Given at least 5 business days’ notice, clubs agree to allow the Student Engagement Coordinator to review or audit the Club’s operations

The Student Engagement Coordinator retains the right to deny or remove official status from a club at their discretion.