Withdrawals after the two-thirds mark are considered late withdrawals and may be accepted at the discretion of the Associate Registrar. Late withdrawals will be considered **up to two months** from completion of the course. Students must complete this form and include a personal statement, timeline, and rationale for your request.

In the event of a demonstrated extenuating circumstance – such as death in the immediate family, a student’s illness or accident, serious emotional distress, or an error on the part of the University – a student may be able to withdraw without academic penalty from a course or a program after the deadline.

To request a late withdrawal from your course(s), complete all unshaded sections below, attach a personal statement, timeline, and rationale supporting your request and email all documentation to [registrations@yukonu.ca](mailto:registrations@yukonu.ca), or drop it off at the Office of the Registrar.

**LAST NAME:** _____________________________  **FIRST NAME:** _____________________________

**STUDENT NUMBER:** _____________________________  **PROGRAM:** _____________________________

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Please attach any documents you consider necessary to support your request (i.e., doctor’s note, letter from a counsellor or elder)

- [ ] I have discussed my withdrawal with a faculty advisor/program coordinator.

I have attached:

- [ ] Personal statement, which includes timeline of events leading up to this request
- [ ] Supporting documentation from medical professional, counselor, or First Nations elder
- [ ] Rational for this request

________________________  _____________________________  
Signature of Student     Date

**INTERNAL USE ONLY**

- [ ] Approved      - [ ] Not Approved  **Comments:**

________________________  _____________________________  
Signature of Registrar or Designate     Date