

Checklist for Researchers – In-Person Human Participant Research

This checklist is for Yukon University researchers to assist with the planning and implementation of in-person research during the COVID-19 pandemic. Please refer to the [Guidelines and Requirements for Research Involving Human Participants Under COVID-19 Restrictions](#) for the detailed approval processes and requirements.

Required Clearance / Approvals (listed in Order)

- Justification for in-person research rather than remote methods
- Safe Research Plan (see [Steps](#) and [Template](#))
- Submit for Research Ethics Board Approval
 - New Study Submission
 - Safe Research Plan
 - REB application with relevant COVID-19 statements / considerations (Risks)
 - Consent Form(s) with relevant COVID-19 statements (see [YukonU REB informed consent COVID-19 template](#))

Site Visit Considerations / Preparation

- Safety Training resources - [COVID-19 Workplace Risk Assessment and Safety Plan](#) (Workplace Safety and Prevention Services)
- Consent of study participant – provide participant with approved consent form (COVID-19 appendix included) for their review. Obtain documented consent prior to study visit.
- COVID-19 screening of participant
- Personal Protective Equipment (PPE), Administrative Controls, Engineering Controls in place. Procure PPE; ensure physical barriers or policies/practices are prepared per SRP.

Day of Study Visit

- COVID Screening (Participant and Research Personnel) - screening completed before in-person visit to proceed. Do not proceed if any participant is exhibiting symptoms of COVID-19, has had close contact with individuals with COVID-19, or has been told by health official to self-isolate.
- Adhere to approved YukonU Safe Research Plan and REB protocols