

APPLICATION CHECKLIST for YNTEP Bachelor of Education (120 CREDITS)

- Complete on-line application to Yukon College for YNTEP Bachelor of Education Program at <http://yukoncollege.yk.ca/program/apply>

- Official transcripts** from your high school and all post-secondary educational institutions attended must be submitted. Official transcripts must be received in a sealed envelope, directly from the institution to the following:

**Admissions – Office of the Registrar
Yukon College
Box 2799
Whitehorse, Yukon Y1A 5K4**

AND

**University of Regina
Enrolment Services Admissions, AH 108
3737 Wascana Parkway Regina,
SK S4S 0A2**

- Criminal Record Check** – go to RCMP office and request a criminal record check for a teacher training program (will include a vulnerable sector check) and send/drop off to:

**Attention: Manager, Human Resources
Department of Education, Yukon Territorial Government
Box 2703 Whitehorse, Yukon Y1A 2C6**

- Send all documents listed below in a single application package to**

**Admissions – Office of the Registrar
Yukon College
Box 2799
Whitehorse, Yukon Y1A 5K4**

Three Letters of Reference in sealed envelopes:

- One professional,
- One personal,
- One from a First Nation's reference – see Reference Letter Guidelines on page two of this document.

Current Resume (highlight experiences in education, working with children and youth and Indigenous peoples)

Personal Statement – see page three of this document for further information.

Letter of Consent / Permission for Transcript Release

[Consent Form for the Department of Education](#) to release security clearance information, is needed to verify that you have Security Clearance necessary to complete the YNTEP Program – review and send completed document and submit signed copy. The letter template is provided as a link at the bottom of page on the YNTEP website: <http://yukoncollege.yk.ca/programs/info/yn tep>.

GUIDELINES FOR REFERENCE LETTERS

Applicants are required to submit three (3) references in support of their application. The references must come from people who have known you for a significant period of time. References are not accepted from relatives. Letters must **be submitted in a sealed envelope (sealed by the person writing your letter) in your application package to Yukon College.**

1. Three types of references are required to support your application.

- i. Personal Reference - One personal reference from a close acquaintance of yours who can provide a character reference.
- ii. Professional Reference - One reference from a professional describing your capabilities as a student or an employee.
- iii. First Nation educator, official or Elder Reference - A letter from a First Nation educator, Elder or official supporting your aspirations to teach in a cross-cultural First Nations' setting.

2. The person giving the letter of reference should include the following information:

- Date
- Name of the YNTEP applicant
- Name, address and phone number of the person giving the reference
- Position /relationship between the applicant and the person giving the reference
- Indication of the type of reference: personal, professional or First Nation
- Signature of the person giving the reference
- The person giving the reference should write in some detail the applicant's qualifications to carry on studies in education, with the goal of becoming a teacher in a cross-cultural setting.

3. The letter will be kept confidential. The person giving the reference may choose to show it to the applicant but, is under no obligations to do so.

4. The person giving the reference should put the completed letter in a signed and sealed envelope and return to the applicant.

The applicant must submit all three letters in their final application package.



PERSONAL STATEMENT

A Personal Statement is an opportunity to demonstrate that you have given careful thought to your reason for wanting a teacher education and a career in teaching. Your personal statement will be read only by the Yukon Native Teacher Education Program (YNTEP) faculty. **Include this document in your application package to Yukon College.**

In 1973, the Council for Yukon Indians presented the Federal government of Canada a list of grievances and a pathway to reconciliation in the landmark document 'Together Today for our Children Tomorrow'. A central premise of this profound document stressed that Yukon schools must teach the history of Yukon First Nations, traditional skills and ultimately must be relevant to First Nations students - honoring and validating First Nations rights, spirituality, language, culture, philosophy and pedagogy.

Born of this context, the Yukon Native Teacher Education Program (YNTEP) began in 1989 with the vision of Chief Elijah Smith, Elders, educators, and politicians across the Yukon. By entering the program, you have made the decision to be part of an educational tradition that is committed to building educational practices and institutions that supports reconciliation as it pertains to Canada's colonial context.

Since its inception, the YNTEP program has sought to offer a decolonizing framework by which the recognition of Indigenous peoples' rights, ways of knowing and methods of learning can be woven into the fabric of cutting-edge teaching practices. Within YNTEP, we are committed to making the world a better place for everyone through education. Although the themes and issues of decolonization, social justice, diversity and equity are explicitly focused on within Core Studies courses (e.g., ECS 110), all courses take up and integrate these principles. Social justice, diversity and equity are central principles within the program.

With this context in mind and in 500 words or less,

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**School of Health, Education & Human Services
Yukon Native Teacher Education Program**

Ayamdigut Campus

500 College Drive

P.O. Box 2799

Whitehorse, Yukon Y1A 5K4

Phone: (867) 668-8845

Fax: (867) 688-8805

Email: hehs@yukoncollege.yk.ca

(date)

Attention: YNTEP, Yukon College

Subject: LETTER OF CONSENT AND PERMISSION

By notice of this letter, I, _____, (Yukon College Student ID: 0000_____) give Yukon College Admissions and the Yukon Native Teacher Education Program (YNTEP) office permission to send my transcripts electronically (including those stamped official from outside institutions) to the University of Regina for the purposes of admission, transfer credits, graduation and tracking my credit requirements towards a Bachelor Degree of Education. Requests for my transcripts will be initiated by the Yukon Native Teacher Education Program at Yukon College.

Consent is further provided to YNTEP to share information with University of Regina as needed throughout the duration of the program. I understand that sharing information is necessary for general and specific inquiries, transfer credits, grades, placement evaluation, distance learning and many other purposes, predictable and unpredictable. This permission remains in effect until July 31, 2022.

Sincerely,

Signature

Cc: Registrar's Office, Yukon College



Department of Education PO Box 2703, Whitehorse, Yukon Y1A 2C6

April 5, 2018

RE: Yukon Native Teacher Education Program Field Placement in Yukon Schools

To Whom It May Concern;

Students wishing to do field work in Yukon Schools are required to undergo a security clearance process which requires the completion of a vulnerable sector check (VSC). The VSC is required by the Department of Education as a condition for positions of authority or trust relative to children or vulnerable persons. Similarly, Yukon College requires that you pass the security clearance process in order to be eligible for courses featuring a field placement.

With your consent, the Human Resources Branch of the Department of Education will release your first and last name and the date your VSC expires, to the Coordinator/Faculty Advisor, YNTEP, Yukon College. We will not release your name if you have not provided a VSC to us or if the vulnerable sector check does not clear.

Consent

I give the Yukon Department of Education permission to release the results of my cleared Vulnerable Sector Check to Yukon College for the purpose of determining my eligibility for the Yukon Native Teacher Education Program.

I do not give the Yukon Department of Education permission to release the cleared results of my Criminal Record Check to Yukon College.

Name (print)

Signature

Date

The personal information you have provided is collected under the authority of the Education Act for the purpose of running a program in public schools and will be managed in accordance with the Access to Information and Protection of Privacy Act. Questions about the collection, use or disclosure of this information should be directed to the Manager of Human Resources, by mail to Department of Education, Box 2703, Whitehorse, Yukon Y1A 2C6 or by phone at (867) 667-3718 or toll free at 1-800-661-0408, extension 5131.