



COURSE OUTLINE

FNGA 100

FIRST NATIONS GOVERNANCE AND PUBLIC ADMINISTRATION

45 HOURS

3 CREDITS

PREPARED BY: _____
Marilyn Jensen, Instructor

DATE: _____

APPROVED BY: ALR
Dr. Andrew Richardson, Dean

DATE: _____

YUKON COLLEGE

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Course Outline prepared by Marilyn Jensen, December 1, 2014.

Yukon College
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APPLIED ARTS DIVISION
First Nations Governance & Public Administration
3 Credit Course
Winter Semester, 2015

FIRST NATIONS GOVERNANCE & PUBLIC ADMINISTRATION

INSTRUCTOR: Marilyn Jensen, M.A. **OFFICE HOURS:** By appointment (email)

OFFICE LOCATION: A2208 **CLASSROOM:** TBD

E-MAIL: mjensen@yukoncollege.yk.ca **TIME:** 9:00 a.m. - 12:00 p.m.

TELEPHONE: 867-667-8829 **DATES:** Wednesdays

COURSE CALENDAR DESCRIPTION

This course serves as a broad introduction to the First Nations & Public Administration program, providing an overview of the theory, application, and issues of public administration in relation to Yukon First Nations. Topics include: constitutional foundations of public administration, the machinery of government, decision-making and policy development, organizational culture and power and intergovernmental relations. The course examines concepts such as accountability, leadership, authority, citizen engagement and self-government.

COURSE DESCRIPTION

This course addresses concepts of governance, management, accountability and leadership as they apply to Yukon First Nations. The history of governance and administration in Yukon First Nations communities will be explored, and theories of governance and administration will be evaluated in regards to aboriginal self-government and traditional culture in the Yukon. Concepts of ethics, accountability, and public participation will be considered. The course will review practical requirements of administration, such as legislation, policy, financial operations, and project management.

PREREQUISITES

None.

EQUIVALENCY/TRANSFERABILITY

In progress.

LEARNING OUTCOMES

Students should be able to understand public administration concepts, governance theories, administrative functions and management styles in regards to Yukon First Nations and their affiliates. Upon successful completion of the course, students will be able to:

- define basic terms and concepts of governance and public administration and be able to apply them to Yukon First Nations governments;
- describe how public administration provides a framework for understanding public institutions, bureaucracies, and their processes;
- recognize the relationship between the principles of democracy and the practice of public administration, as well as the differences between public and private sector administration;
- identify the legal and ethical concepts of public administration generally, and as they apply to Yukon First Nations;
- analyze the impact of the political and social environment on the decision-making processes of governments.

DELIVERY METHODS

This is a classroom-based course that uses web-conference technology to engage with distance students. The primary delivery methods will be:

- lectures: instructor-led presentation of material
- seminars and Activities: group discussion and activities on specific topics
- student readings: assigned readings from handouts, the course text
- assignments: written assignments focused on reviewing ideas and

- developing practical skills
- final Exam: open book short essay

ASSESSMENTS

Attendance and Participation

All students will be expected to attend and actively participate in class, as assigned by the instructor. The material covered in the classroom is cumulative in nature, and missing classes may put students at a disadvantage. Participation will account for 15% of the student's final grade.

Assignments

All written assignments must be double-spaced and typed using Times New Roman in 12 point font on 8.5 x 11 size paper. Spelling, grammar and content organization are reflected in the grade.

EVALUATION		Weight
Participation	In class/online	15%
Assignment 1	Governance, Administration and Land Claims (short answer questions, take-home)	25%
Assignment 2	First Nations Traditional Culture and Self-Government (research paper)	30%
Final Exam	Long answer format, take home, Question will be given last day of class and due one week later	30%
Total		100%

REQUIRED TEXTBOOKS/MATERIALS

See Required Readings, below.

PLAGIARISM

Plagiarism involves representing the words of someone else as your own, without citing the source from which the material is taken. If the words of others are directly quoted or paraphrased, they must be documented according to standard procedures (APA). The resubmission of a paper for which you have previously received credit is considered a form of plagiarism.

Plagiarism is academic dishonesty, a serious academic offence, and will result in you receiving a mark of zero (F) on the assignment or the course. In certain cases, it can also result in dismissal from the college.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon College Academic Regulations (available on the Yukon College website). It is the student's responsibility to seek these accommodations. If a student requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC) at (867) 668-8785 or lassist@yukoncollege.yk.ca.

WRITING CENTRE

All students are encouraged to make the Writing Centre a regular part of the writing process for coursework. Located in C2231 (adjacent the College Library), the Writing Centre offers half-hour writing coaching sessions to students of all writing abilities. Coaching sessions are available in person and through distance technologies (e.g., email plus Skype or phone). For further information or to book an appointment, visit the Centre's website: www.yukoncollege.yk.ca/student_info/pages/writing_centre.

REQUIRED TEXTBOOKS/MATERIALS:

Required Readings

Carcross-Tagish First Nation (2008). *Statutes of the Carcross-Tagish First Nation, book two: Traditional family beliefs and practices*. Retrieved from www.ctfn.ca.

Carleton University Centre for Community Innovation (2005). First Nations governance pilot projects: Challenge and innovation; Final report volume 1. Retrieved from http://nwlc.ca/files/NWLC/resources/Carleton_Vol1.pdf, Nov. 28, 2011.

Council of Yukon First Nations (2005). Constitutional commission: Final report and recommendations, volume 1. Whitehorse, YT, Council of Yukon First Nations.

First Nations Public Service Secretariat (n.d.). Understanding policy: a guide for First Nations public services. Retrieved from <http://www.firstnationspublicservice.com/documents/Understanding%20Policy%20>

Guide.pdf Nov. 29, 2011.

Inwood, G.J. (2012). *Understanding Canadian public administration: An introduction to theory and practice*. Toronto ON: Pearson Press.

Irlbacher-Fox, S. and Mills, S.J. (2008). Living up to the spirit of modern treaties? Implementation and institutional development. In F. Aberle et al. (Eds.), *Northern exposure: peoples, powers and prospects in Canada's north* (pp. 233-258.) Montreal, PQ: Institute for Research on Public Policy.

Joe, D. and Parry, M. (2011). An interview with Dave Joe. Retrieved from <http://www.eco.gov.yk.ca/landclaims/dave-joe.html>, Nov 28, 2011.

Kernaghan, K. and Siegel, D. (1999a). Public administration and organizational theory: the structural foundation. In *Public administration in Canada* (pp. 40 - 44). Ontario: International Thompson Publishing.

Kernaghan, K. and Siegel, D. (1999b). Institutional and value frameworks. In *Public administration in Canada* (pp. 319-333). Ontario: International Thompson Publishing.

Kernaghan, K. and Siegel, D. (1999c). Communication, leadership, and motivation. In *Public administration in Canada* (pp. 89-114). Ontario: International Thompson Publishing.

Linetsky, B. L. (2008). The project management paradox: Achieving more by doing less. *Ivey Business Journal Online*, 72(2). Retrieved from http://www.iveybusinessjournal.com/article.asp?intArticle_ID=747, May 2010.

Linklater, J. and Parry, M. (2011). An interview with Joe Linklater. Retrieved from <http://www.eco.gov.yk.ca/landclaims/joe-linklater.html>, Nov. 29, 2011.

Livingstone, R. (2010). Land claims let down. Yukon News. Friday, August 6, 2010.

Munson, J. (2009, June 25). Rise of the sociocrats. Yukon News. Friday, June 25, 2010.

National Centre for First Nations Governance (2008). Principles to support effective governance. Retrieved from http://fngovernance.org/publication_docs/Governance_Principles2008.pdf, Nov.

25, 2011.

Shepherd, R. (2002). First Nations and the public sector. Understanding accountability and its impact on governance relationships. In C. Dunn (Ed.) *The Handbook of Canadian public administration*, 2nd ed. (pp.331-349). Don Mills, ON: Oxford University Press.

Shulze, D. (2008). Comparative governance structures amongst aboriginal peoples in Canada. Retrieved from http://www.scowinstitute.ca/library/documents/Comparative_Governance_Fact_Sheet.pdf, Nov 28, 2011.

Stayazyn, R. (2011). Yukon chiefs talk money in Ottawa. Yukon News. Wednesday Dec 7, 2011.

Timpson, A. M. (2010). Inuit approaches to public governance, public administration and public policy in Nunavut. In C. Dunn (Ed.), *The handbook of Canadian public administration (2nd ed)*, (pp. 350 - 363). Ontario: Oxford University Press.

Urquhart, D. (2010). Appendix 1 - Chairing meetings - Overview and techniques. In *Up front and all alone: An illustrated guide to facilitating workshops and chairing meetings*. Retrieved from www.upfrontfree.com.

Urquhart, D. (2003a). UFA history. In *Dawson renewable resource council handbook*. Dawson, YT: Dawson Renewable Resources Council.

Urquhart, D. (2003b). UFA tour. In *Dawson district renewable resource council handbook*. Dawson, YT: Dawson District Renewable Resources Council.

Whitehorse Star (2004). CYFN to weigh structural changes. In *Whitehorse Star*, Feb 9, 2004. Retrieved from <http://www.whitehorsestar.com/archive/print/19637/>, Dec 2, 2011.

Yukon Government (n.d). Self-government agreements and law-making powers. Retrieved from <http://www.eco.gov.yk.ca/landclaims/lawmaking.html>, Nov. 28, 2011.

Recommended Readings

Council of Yukon First Nations and Government of Yukon (1997). Understanding the Umbrella Final Agreement: A land claims settlement information package.

Retrieved from

http://www.eco.gov.yk.ca/pdf/Understanding_the_Yukon_UFA.pdf, Nov 28, 2011.

National Centre for First Nations Governance (2009). Governance best practices report. Retrieved from

http://fngovernance.org/publication_docs/NCFNG_Best_Practice_Report.pdf,

Nov. 25, 2011

FNGA 100 Syllabus

Date	Topic	Required Readings
Class 1 Jan 7th	Introduction to Class	
Class 2 Jan 14th	Concepts of Governance and Administration	<ul style="list-style-type: none"> • Cornell (2008) • Carleton (2005) •
Class 3 Jan 21 st	YFN Governance Part 1 <i>Assignment #1 - Governance and Admin Short Answer</i> YFN Governance Part 2	<ul style="list-style-type: none"> • Urquhart (2003a) • Schulze (2008) • NCFNG (2008) • Linklater, J. (2011) • Urquhart (2003b) • Joe, D. (2011) • Yukon Gov't (n.d.)
Jan 28 th	Guest Speakers <i>Assignment # 1 Due</i>	
Class 4 Feb 4th	Independent Learning	Time to catch up on readings, do research and work on Assignments.
Class 5 Feb 11th	Implementing YFN Governance	<ul style="list-style-type: none"> • Shepherd (2002) • Irlbacher-Fox (2008) • Stasyszyn (2011)
Class 6 Feb 18th	Umbrella Final Agreement	<ul style="list-style-type: none"> • UFA chapters to be assigned in class
Class 7 Feb 25th	Traditional Culture in Governance <i>Assignment #2: First Nations Culture and Self-Government</i>	<ul style="list-style-type: none"> • LSCFN (2003) • Timpson (2010)
Class 8 March 4th	Bureaucracy and Gov't Structures <i>Assignment #2 Due</i>	<ul style="list-style-type: none"> • Kernaghan (1999a) • Kernaghan (1999b)

Class 9 March 11 th	Legislation and Policy Development <i>Assignment #3: Policy Analysis</i>	<ul style="list-style-type: none"> • CTFN (2008) • FNPSS (n.d.)
Class 10 March 18 th	Leadership and Organizational Development	<ul style="list-style-type: none"> • Kernaghan (1999c) • Munson (2009)
Class 11 March 25 th	Meetings & Committees <i>Assignment #3 Due</i>	<ul style="list-style-type: none"> • Urquhart 2010
Class 12 April 1st	Department and Program Management <i>Take Home Exam Assigned</i>	<ul style="list-style-type: none"> • Linetsky (2008)
Class 13 April 8 th	Public Participation in Governance <i>Take Home Exam Due</i>	<ul style="list-style-type: none"> • Livingstone (2010)