



COURSE OUTLINE

FNGA 100

**INTRODUCTION TO FIRST NATIONS GOVERNANCE
AND PUBLIC ADMINISTRATION**

45 HOURS

3 CREDITS

PREPARED BY: _____
Marilyn Jensen, Instructor

DATE: _____

APPROVED BY: _____
Dr. Andrew Richardson, Dean

DATE: _____

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Course Outline prepared by Marilyn Jensen, 2015

Yukon College
P.O. Box 2799
Whitehorse, YT
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FNPA 100: First Nations Governance and Public Administration

INSTRUCTOR: Marilyn Jensen, M.A.
OFFICE HOURS: By appointment, email
OFFICE LOCATION: A2410
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COURSE CALENDAR DESCRIPTION

COURSE OFFERING DAYS & TIMES:

Wednesday, September 9th – 9am to 12pm
Wednesday, September 16th – 9am to 12pm
Wednesday, September 23rd – 9am to 12pm
Wednesday, September 30th – 9am to 12pm
Wednesday, October 7th – 9am to 12pm
Wednesday, October 14th – 9am to 12pm
Wednesday, October 21st – 9am to 12pm
Wednesday, October 28^t – 9am to 12pm
Wednesday, November 4th – 9am to 12pm
Wednesday, November 11th – 9am to 12pm
Wednesday, November 18th – 9am to 12pm
Wednesday, November 25th – 9am to 12pm
Wednesday, December 2nd – 9am to 12pm
Wednesday, December 9th – 9am to 12pm

COURSE DESCRIPTION:

This course addresses concepts of governance, management, accountability and leadership as they apply to Yukon First Nations. The history of governance and administration in Yukon First Nations communities will be explored, and theories of

governance and administration will be evaluated in regards to aboriginal self-government and traditional culture in the Yukon. Concepts of ethics, accountability, and public participation will be considered. The course will review practical requirements of administration, such as legislation, policy, financial operations, and project management.

PREREQUISITES:

Admission to the First Nations Governance and Public Administration Program.

EQUIVALENCY OR TRANSFERABILITY

BC Transfer Guide:

<http://bctransferguide.ca/search/course?search=YUKO%20FNGA%20107&direction=Sending&year>

AU POLI 311 (3)

UNBC FNST 1xx (3)

UVIC IS 200 lev (1.5)

VIU FNAT 1st (3)

LEARNING OUTCOMES:

Students should be able to understand public administration concepts, governance theories, administrative functions and management styles in regards to Yukon First Nations and their affiliates. Upon successful completion of the course, students will be able to:

- Define basic terms and concepts of governance and public administration and be able to apply them to Yukon First Nations governments;
- Describe how public administration provides a framework for understanding public institutions, bureaucracies, and their processes;
- Recognize the relationship between the principles of democracy and the practice of public administration, as well as the differences between public and private sector administration;
- Identify the legal and ethical concepts of public administration generally, and as they apply to Yukon First Nations; and
- Analyze the impact of the political and social environment on the decision-making processes of governments

DELIVERY METHODS/FORMAT:

This is a classroom based course that uses videoconference technology to engage with distance students. The primary delivery methods will be:

- Lectures: instructor-led presentation of material
- Seminars and Activities: group discussion and activities on specific topics
- Student readings: assigned readings from handouts, the course text
- Assignments: written assignments focused on reviewing ideas and developing practical skills
- Final Exam: open book short essay

COURSE REQUIREMENTS/EVALUATION:

Attendance and Participation

All students will be expected to attend and actively participate in class, as assigned by the instructor. The material covered in the classroom is cumulative in nature, and missing classes may put students at a disadvantage. Participation will account for 10% of the student's final grade.

ASSESSMENTS

Assignments

- All written assignments must be double-spaced and typed using Times New Roman in 12 point font on 8.5 x 11 size paper. Spelling, grammar and content organization are reflected in the grade.

| Evaluation | | Weight |
|-------------------|--|---------------|
| Participation | In class/Fuze | 15% |
| Assignment 1 | Governance, Administration and Land Claims (short answer questions, take-home) | 25% |
| Assignment 2 | First Nations Traditional Culture and Self-Government (research paper) | 30% |
| Final Exam | Long answer format, take home, Question will be given last day of class and due one week later | 30% |
| Total | | 100% |

EVALUATION

| | |
|---------------|------|
| Participation | 15 |
| Assignment 1 | 25 |
| Assignment 2 | 30 |
| Final Exam | 30 |
| Total | 100% |

PLAGIARISM

Plagiarism is a serious academic offence. Plagiarism occurs when students present the words of someone else as their own. Plagiarism can be the deliberate use of a whole piece of another person's writing, but more frequently it occurs when students fail to acknowledge and document sources from which they have taken material. Whenever the words, research or ideas of others are directly quoted or paraphrased, they must be documented according to an accepted manuscript style (e.g., APA, CSE, MLA, etc.). Resubmitting a paper which has previously received credit is also considered plagiarism. Students who plagiarize material for assignments will receive a mark of zero (F) on the assignment and may fail the course. Plagiarism may also result in dismissal from a program of study or the College.

ACADEMIC ACCOMMODATION

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon College Academic Regulations (available on the Yukon College website). It is the student's responsibility to seek these accommodations. If a student requires an academic accommodation, he/she should contact the Learning Assistance Centre (LAC) at (867) 668-8785 or lassist@yukoncollege.yk.ca.

LORENE ROBERTSON WRITING CENTRE

All students are encouraged to make the Lorene Robertson Writing Centre a regular part of the writing process for coursework. Located in C2231 (adjacent the College Library), the Lorene Robertson Writing Centre offers half-hour writing coaching sessions to students of all writing abilities. Coaching sessions are available in person and through distance technologies (e.g., email plus Skype or phone). For further information or to book an appointment, visit the Centre's website: www.yukoncollege.yk.ca/student_info/pages/writing_centre.

REQUIRED TEXTBOOKS/MATERIALS: (available online)

Required Readings

Carcross-Tagish First Nation (2008). *Statutes of the Carcross-Tagish First Nation, book two: Traditional family beliefs and practices*. Retrieved from www.ctfn.ca.

Carleton University Centre for Community Innovation (2005). First Nations governance pilot projects: Challenge and innovation; Final report volume 1. Retrieved from http://nwlc.ca/files/NWLC/resources/Carleton_Vol1.pdf, Nov. 28, 2011.

Council of Yukon First Nations (2005). Constitutional commission: Final report and recommendations, volume 1. Whitehorse, YT, Council of Yukon First Nations.

First Nations Public Service Secretariat (n.d.). Understanding policy: a guide for First Nations public services. Retrieved from <http://www.firstnationspublicservice.com/documents/Understanding%20Policy%20Guide.pdf> Nov. 29, 2011.

Inwood, G.J. (2012). *Understanding Canadian public administration: An introduction to theory and practice*. Toronto ON: Pearson Press.

Irlbacher-Fox, S. and Mills, S.J. (2008). Living up to the spirit of modern treaties? Implementation and institutional development. In F. Aberle et al. (Eds.), *Northern exposure: peoples, powers and prospects in Canada's north* (pp. 233-258.) Montreal, PQ: Institute for Research on Public Policy.

Joe, D. and Parry, M. (2011). An interview with Dave Joe. Retrieved from <http://www.eco.gov.yk.ca/landclaims/dave-joe.html>, Nov 28. 2011.

Kernaghan, K. and Siegel, D. (1999a). Public administration and organizational theory: the structural foundation. In *Public administration in Canada* (pp. 40 – 44). Ontario: International Thompson Publishing.

Kernaghan, K. and Siegel, D. (1999b). Institutional and value frameworks. In *Public administration in Canada* (pp. 319-333). Ontario: International Thompson Publishing.

Kernaghan, K. and Siegel, D. (1999c). Communication, leadership, and motivation. In *Public administration in Canada* (pp. 89-114). Ontario: International Thompson Publishing.

Linetsky, B. L. (2008). *The project management paradox: Achieving more by doing less*.

Ivey

Business Journal Online, 72(2). Retrieved from http://www.iveybusinessjournal.com/article.asp?intArticle_ID=747, May 2010.

Linklater, J. and Parry, M. (2011). An interview with Joe Linklater. Retrieved from <http://www.eco.gov.yk.ca/landclaims/joe-linklater.html>, Nov. 29, 2011.

Livingstone, R. (2010). Land claims let down. Yukon News. Friday, August 6, 2010.

Munson, J. (2009, June 25). Rise of the sociocrats. Yukon News. Friday, June 25, 2010.

National Centre for First Nations Governance (2008). Principles to support effective governance. Retrieved from http://fngovernance.org/publication_docs/Governance_Principles2008.pdf, Nov. 25, 2011.

Shepherd, R. (2002). First Nations and the public sector. Understanding accountability and its impact on governance relationships. In C. Dunn (Ed.) *The Handbook of Canadian public administration*, 2nd ed. (pp.331-349). Don Mills, ON: Oxford University Press.

Shulze, D. (2008). Comparative governance structures amongst aboriginal peoples in Canada. Retrieved from http://www.scowinstitute.ca/library/documents/Comparative_Governance_Fact_Sheet.pdf, Nov 28, 2011.

Stayazyn, R. (2011). Yukon chiefs talk money in Ottawa. Yukon News. Wednesday Dec 7, 2011.

Timpson, A. M. (2010). Inuit approaches to public governance, public administration and public policy in Nunavut. In C. Dunn (Ed.), *The handbook of Canadian public administration (2nd ed)*, (pp. 350 – 363). Ontario: Oxford University Press.

Urquhart, D. (2010). Appendix 1 - Chairing meetings - Overview and techniques. In *Up front and all alone: An illustrated guide to facilitating workshops and chairing meetings*. Retrieved from www.upfrontfree.com.

Urquhart, D. (2003a). UFA history. In *Dawson renewable resource council handbook*. Dawson, YT: Dawson Renewable Resources Council.

Urquhart, D. (2003b). UFA tour. In *Dawson district renewable resource council*

handbook.

Dawson, YT: Dawson District Renewable Resources Council.

Whitehorse Star (2004). CYFN to weigh structural changes. In *Whitehorse Star*, Feb 9, 2004. Retrieved from <http://www.whitehorsestar.com/archive/print/19637/>, Dec 2, 2011.

Yukon Government (n.d). Self-government agreements and law-making powers. Retrieved from <http://www.eco.gov.yk.ca/landclaims/lawmaking.html>, Nov. 28, 2011.

Recommended Readings

Council of Yukon First Nations and Government of Yukon (1997). Understanding the Umbrella Final Agreement: A land claims settlement information package. Retrieved from http://www.eco.gov.yk.ca/pdf/Understanding_the_Yukon_UFA.pdf, Nov 28, 2011.

National Centre for First Nations Governance (2009). Governance best practices report. Retrieved from http://fngovernance.org/publication_docs/NCFNG_Best_Practice_Report.pdf, Nov. 25, 2011

FNGA 100 Syllabus

| Date | Topic | Required Readings |
|----------------------------------|--|--|
| Class 1 Sept 9th | Introduction to Class | |
| Class 2 Sept 16th | Concepts of Governance and Administration | <ul style="list-style-type: none"> • Cornell (2008) • Carleton (2005) |
| Class 3 Sept 23 rd | YFN Governance Part 1 <i>Assignment #1 - Governance and Admin Short Answer</i> YFN Governance Part 2 | <ul style="list-style-type: none"> • Urquhart (2003a) • Schulze (2008) • NCFNG (2008) • Linklater, J. (2011) • Urquhart (2003b) • Joe, D. (2011) • Yukon Gov't (n.d.) |
| Sept 30 th | Implementing YFN Governance <i>Assignment # 1 Due</i> | <ul style="list-style-type: none"> • Shepherd (2002) • Irlbacher-Fox (2008) • Stasyszyn (2011) |
| Class 4 Oct 7 th | Umbrella Final Agreement | |
| Class 5 Oct 14th | Traditional Culture in Governance <i>Assignment #2: First Nations Culture and Self-Government</i> | <ul style="list-style-type: none"> • LSCFN (2003) • Timpson (2010) |
| Class 6 Oct 21 st | Bureaucracy and Gov't Structures <i>Assignment #2 Due</i> | <ul style="list-style-type: none"> • Kernaghan (1999a) • Kernaghan (1999b) |
| Class 7 Oct 28th | Independent Learning | <ul style="list-style-type: none"> • Time to catch up on readings, do research and work on Assignments. |
| Class 8 Nov 4 th | Legislation and Policy Development <i>Assignment #3: Policy Analysis</i> | <ul style="list-style-type: none"> • CTFN (2008) • FNPSS (n.d.) |
| Nov 11 th | Rememberance Day – No class | |

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|----------------------------------|---|--|
| Class 9 Nov 18 th | Leadership and Organizational Development | <ul style="list-style-type: none"> • Kernaghan (1999c) • Munson (2009) |
| Class 10 Nov 25 th | Meetings & Committees <i>Assignment #3 Due</i> | <ul style="list-style-type: none"> • Urquhart 2010 |
| Class 11 Dec 2 nd | Department and Program Management <i>Take Home Exam Assigned</i> | <ul style="list-style-type: none"> • Linetsky (2008) |
| Class 12 Dec 9 th | Public Participation in Governance <i>Take Home Exam Due</i> | <ul style="list-style-type: none"> • Livingstone (2010) |