



School of Health, Education & Human Services

ACS 100

Foundations for Success: Academic and Career Preparation

Term: Fall 2021

Course Credits: 3

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## Course Outline

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**INSTRUCTOR:** Faith Whiting

**CONTACT:** [fwhiting@yukonu.ca](mailto:fwhiting@yukonu.ca), (867) 456-8562

**CLASS MEETINGS & DATES:** asynchronous September 1<sup>st</sup> – December 15<sup>th</sup>, 2021

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### COURSE DESCRIPTION

This course provides students with foundational skills to succeed both as a student in the Community Education and Employment Support (CEES) program and as a professional in the field. The course provides an exploration of the skills, knowledge, values, and challenges associated with employment and education support roles in First Nation governments and provides opportunities to consider wellness and best practices in these roles. Students will work to build a community of support within their academic cohort and develop skills and confidence to succeed in a distance-learning environment.

### COURSE REQUIREMENTS

Prerequisite(s): None

### EQUIVALENCY OR TRANSFERABILITY

Receiving institutions determine course transferability. Find further information at:

<https://www.yukonu.ca/admissions/transfer-credit>

### LEARNING OUTCOMES

Upon successful completion of the course, students will be able to:

- Define the role of a front-line education and/or employment support worker and identify the skills, knowledge and values held by effective workers in these roles
- Predict potential challenges encountered as a student in this program and related employment and create a holistic plan for personal, academic, and professional success
- Evaluate and practice strategies for respectful and effective communication and relationship-building with people from a diversity of backgrounds
- Identify skills, strategies and supports for being an effective distance-education student
- Recognize and understand the role and history of Yukon First Nations through an exploration of heritage and culture, worldviews, history, governance, the impacts of residential schools and

contemporary topics

- Recognize the impacts of trauma on individuals, communities, and employees

## **COURSE FORMAT**

### **Delivery format**

This course consists of a series of modules you will work through over the term. There are no regularly scheduled class times to attend. Instead, you will work through the material independently, respecting course deadlines, and scheduling meetings with your instructor periodically throughout the term.

## **EVALUATION**

Assignments	Pass/Fail
Class Discussion and Collaborative Activities	Pass/Fail
Success Plan	Pass/Fail
Total	Pass/Fail

Note: Students must obtain a passing mark in each individual evaluation category to pass the course.

### **Assignments**

Students are responsible for completing several assignments in this course to demonstrate proficiency with the learning outcomes.

### **Class Discussion and Collaborative Activities**

As this is the foundational course in the Community Education and Employment Support (CEES) program, participation is essential. Students are expected to work through the material following the suggested timeframe, schedule and attend required meetings, and complete all workshops and assignments.

### **Success Plan**

This course is primarily focused on academic and professional success. The success plan will reflect the factors students will take into consideration on their own journey to success. Through the creation of the success plan students will reflect on their strengths and goals and anticipate challenges they may encounter during the program and in front-line community roles.

## **COURSE WITHDRAWAL INFORMATION**

Refer to the YukonU website for important dates.

## **TEXTBOOKS & LEARNING MATERIALS**

Students will be provided with the web-based reading materials for this course. There is no additional textbook required. Students will require access to a computer with reliable internet and video capabilities and

good computer skills to be successful in this course. A private and quiet space to connect to classes is also necessary.

### **ACADEMIC INTEGRITY**

Students are expected to contribute toward a positive and supportive environment and are required to conduct themselves in a responsible manner. Academic misconduct includes all forms of academic dishonesty such as cheating, plagiarism, fabrication, fraud, deceit, using the work of others without their permission, aiding other students in committing academic offences, misrepresenting academic assignments prepared by others as one's own, or any other forms of academic dishonesty including falsification of any information on any Yukon University document.

Please refer to Academic Regulations & Procedures for further details about academic standing and student rights and responsibilities.

### **ACADEMIC ACCOMMODATION**

Reasonable accommodations are available for students requiring an academic accommodation to fully participate in this class. These accommodations are available for students with a documented disability, chronic condition or any other grounds specified in section 8.0 of the Yukon University Academic Regulations (available on the Yukon University website). It is the student's responsibility to seek these accommodations by contacting the Learning Assistance Centre (LAC): [LearningAssistanceCentre@yukonu.ca](mailto:LearningAssistanceCentre@yukonu.ca).