

**Meeting Minutes**

**Present:** David Morrison, Tom Ullyett, Christine Mahar, Jason Bilsky, Joel Cubley, Lesley Brown, Chris Milner, James Allen, Sarah Newton (12:30pm), Pearl Callaghan (1:20pm)

**Regrets:** Carol Geddes, Judy Gingell, Mark Wedge, Jennifer Harkes, Vera Holmes, Kathleen Van Bibber

**Staff:** Blake Buckle, Shelagh Rowles, Bronwyn Hancock, Robin Bradasch, Peter Deegan, Fabi Naves (Recorder)

**Guests:** n/a

*Meeting called to order at 12:13pm*

*Lesley Brown provided an opening moment of reflection*

<b>DECLARATION OF CONFLICT OF INTEREST</b>	None
<b>Approval of the Agenda</b>	<b>MOVED by Chris Mahar, SECONDED by James Allen that the Board of Governors approves the meeting agenda for September 23<sup>rd</sup> as presented. CARRIED.</b>
<b>CONSENT AGENDA ITEMS</b>	<p><b>MOVED by Tom Ullyett, SECONDED by Jason Bilsky that the Board of Governors approve the items in the consent agenda as presented.</b></p> <p><b>Approval of Minutes from June 10th, 2022</b></p> <p><b>All in Favour CARRIED.</b></p>

**REPORT FROM BOARD CHAIR**      Tabled

**REPORT FROM PRESIDENT**      President Lesley Brown provided a written report that listed key engagements, government meetings, and staffing changes over the last two months.

**VICE-PRESIDENT’S REPORT**      a. VP Academic and Provost – written report provided  
b. VP Finance and Administration – written report provided

**REPORT FROM FARC**

David Morrison and Chris Milner provided an update on the meetings from September 16<sup>th</sup> and 23<sup>rd</sup>

**YukonU Financial statements and OAG report**

FARC met with OAG team to review the YukonU financial statements and audit report. Overall, the consolidated financial statements are free of material misstatement.

**MOVED by Jason Bilsky, SECONDED by Tom Ulyett that the Board of Governors approves the YukonU Financial statements for the year ended June 30<sup>th</sup>, 2022. CARRIED.**

**2022-23 Supplemental budget**

Information was presented to the Board on the 2021-22 surplus

- \$754,357 operational surplus
- Cover costs associated with prior IT equipment commitments
- YG - Education is aware of surplus and is indicating that carry-over is not an issue

**MOVED by Joel Cubley, SECONDED by James Allen that the Board of Governors approves \$754,357 as a supplement to the 2022-23 budget and approves the expenditure of those funds. CARRIED.**

**Polaris project update**

Zero-carbon building registration:

- YukonU is committed to sustainability
- Zero-Carbon building registration allows for certification of a building's zero carbon status
- Could be Yukon's first zero carbon building
- If there are any financial implications, recommendations will need to be brought back to FARC
- Energy savings over time

**MOVED by Jason Bilsky SECONDED by Sarah Newton that the Board of Governors approves the Polaris project to plan towards a zero-carbon facility within approved budget. CARRIED.**

**YukonU Year-in-review report**

The draft 2021-22 annual report was brought forward for review and approval.

- Change name of 'Annual report' to 'year-in-review report'
- University activities during the year
- Enrollment data
- Financial report will be replaced with approved financial statements
- Deadline to be presented to government is September 30th

**MOVED by Chris Milner SECONDED by Christine Mahar that the Board of Governors approves the 2021-22 YukonU Year-in-review report once financial report is replaced with approved financial statements data. CARRIED.**

**Action Item:**

Administration to provide a finance literacy course for the Board members at a future meeting.

Administration to provide the Board with a presentation from Polaris design consultant at the next meeting.

**REPORT FROM HR COMMITTEE**

The Chair of the Human Resources Committee, Tom Ulyett provided an update from the meeting on September 16<sup>th</sup>

**Board evaluation results – Board and Board chair**

- The HR committee has not yet been able to review the summary prepared by administration
- President evaluation – Board Chair and HR Committee Chair met with President last week to provide her with both a mid-year and annual evaluation based on her Board-approved 21-22 performance plan

**HR Dashboard**

- The next version will be reviewed by the HR Committee at its December 2 meeting and presented to the Board at the December 9 meeting

**Collective bargaining**

- Lesley gave a brief report to the Committee and may speak to it at today's Board meeting

**REPORT FROM GOVERNANCE  
COMMITTEE**

The Governance Committee report was provided by the meeting chair of the September 16<sup>th</sup> meeting, Lesley Brown.

Governance Committee has appointed a new chair, Christine Mahar.

**Pension Committee Conflict of Interest policy**

The Pension Committee conflict of interest policy was reviewed by the Pension Committee in May and by the Governance Committee at its September meeting.

- Resource personnel from PSAC are not members of the Pension Committee
- Resource personnel from Senior Management are members of the Pension Committee

**MOVED by Jason Bilsky, SECONDED by Chris Milner that the Board of Governors approves the Pension Committee Conflict of Interest policy as presented. CARRIED.**

**Pension Committee Document retention policy**

The Pension Committee document retention policy was reviewed by the Pension Committee in May and by the Governance Committee at its September meeting.

**MOVED by Christine Mahar, SECONDED by Joel Cubley that the Board of Governors approves the Pension Committee document retention policy as presented. CARRIED.**

**Student Union report**

Student representative on the Board, Sarah Newton provided some information on the status of the Yukon University Student Union.

- Intent to increase capacity within the student union
- Restructure of re-organization
- Changes to society act

**BOARD RETREAT AGENDA  
REVIEW**

President and Vice-Chancellor presented

**Future agenda items****Board meeting on December 9th**

- Polaris project presentation by Design consultant
- Student clubs and organizations - annually
- Student Union report – standing item
- Research presentation
- Pension Committee report directly to the Board

**INFORMATION ITEMS**

OH&S update

- Trend analysis

**Action Item:**

Administration to provide further information on incident reports over the winter months and proper analysis for future meetings.

**In camera**

The Board of Governors entered in-camera at 1:36pm for discussion.

**MOVED by Tom Ulyett SECONDED by Christine Mahar that the Board of Governors approves the appointment of Mr. Gavin Gardiner to the position of University Secretary and Legal Counsel for Yukon University, effective January 3<sup>rd</sup> 2023. CARRIED.**

**Action Item:**

Executive Assistant to add the 6<sup>th</sup> month president evaluation to the Board chair and HR Committee Chair's calendar.

Board chair to follow up with members of the Indigenous Advisory Council attendance and scope of the committee.

**Adjourned 2:04 pm**

**Board of Governors meeting adjourned at 2:04pm.**