

Meeting Minutes

Present: David Morrison (Chair), Chris Milner, Jocelyn Curteanu, Alser Sugasawa, Jennifer Harkes, Joel Cubley, Jason Bilsky, James Allen, Kathleen Van Bibber, Tom Ullyett, Mark Wedge, Pearl Callaghan, Carol Geddes, Erica Bourdon, Christine Mahar, Vera Holmes, Judy Gingell

Regrets: None

Staff: Maggie Matear (Interim President), Lacia Kinnear, Robin Bradasch, Janet Welch, Clint Sawicki, Sheila Silva, Shelagh Rowles, Erin Symington (Recorder)

Guests: Ayesha Ahmad (Student)

Mark Wedge provided an opening moment of reflection

The Board Chair introduced Alser Sugasawa, the new Student Representative and Robin Bradasch, the new AVP Indigenous & Partnerships.

DECLARATION OF CONFLICT OF INTEREST	None
AGENDA	MOVED by Vera Holmes, SECONDED by Carol Geddes to approve the agenda as presented. CARRIED.
CONSENT AGENDA ITEMS	MOVED by Jocelyn Curteanu, SECONDED by Joel Cubley that the items in the consent agenda are approved as presented. CARRIED
PRESENTATIONS	<p>CNIM – Executive Director CNIM presented to the Board on CNIM and what they do.</p> <p>Student Presentation - Ayesha Ahmad presented on her saturated cover and tailing oxidation project with the Northern Mine Remediation program</p>

REPORT FROM BOARD CHAIR

The Board Chair provided an update on business of meetings and updates since December.

- Board Remuneration – will provide an update at the next meeting in March.
- The President’s Search Committee will be launching the recruitment advertisement this week.

REPORT FROM PRESIDENT

Interim President Maggie Matear provided an update on the Boards chosen five evaluation objectives to report on for 2020-21 as well as the Senior staff report to the Board. Highlights included:

- Announcement of Yukon's new SPOR SUPPORT Unit, a health-related research unit focusing on patient-oriented research.
- Hired Project Manager for Science Building project.
- Employment & Skill Development Canada recently awarded YukonU with \$1,500,000 over three years by Employment & Skill Development Canada (ESDC) to support youth in gaining employment and entrepreneurial skills.
- Progress on the strategic plan
- Long term implications of COVID
- Meetings with Grand Chief, Minister of Education & Justice, Deputy Minister of Highways & Public Works. Meetings regularly with Department of Education.
- Establishing an annual internal budget planning cycle for continuous improvement to our processes; directed change of fiscal year end to align with government to facilitate better funding relationship and outcomes.

ACCOUNTABILITY FRAMEWORK

Janet Welch provided an update on the Accountability Framework for the Yukon Higher Education System.

Yukon Government requires that the YukonU Board of Governors provide feedback on eight recommendations for establishing accountability and performance measures for the Yukon Higher Education System.

MOVED by Mark Wedge, SECONDED by Tom Ulliyett that the Board of Governors approve that the recommendations proposed in the Accountability Framework presentation be submitted to Yukon Government in fulfillment of the requirement to provide a position on the David Trick report. CARRIED.

REPORT FROM FARC

The Chair of the Finance, Audit & Risk Committee Chris Milner provided an update from the meeting on Feb 5, 2021:

Chris provided an update on the OAG delays, noting that it is still in progress. The financial statements will be provided to the Board by the OAG in March.

Action Item: Administration to examine the implications of the truth and reconciliation report on the Yukon University financial statements.

Chris prompted motions from the recent FARC meeting recommendations.

Increase in Pension Letters and Line of Credit

MOVED by Erica Bourdon, SECONDED by Mark Wedge that the Board of Governors approve to amend authorization to the following limits:

a) **Revolving Line of Credit Facility – from \$500,000 to \$1,000,000; and**

b) **Institutional Corporate Visa Account Limit – from \$250,000 to \$400,000.**

CARRIED.

MOVED by Jason Bilsky, SECONDED by Christine Mahar that the Board of Governors approve to amend authorization to the following limit:

a) **Standby Letters of Credit Facility – from \$20,739,234 to \$21,357,297**

CARRIED.

Note: Consideration of formal funding policy in future – guidance on how and when to fund the plan.

Approval for Signage Plan Contract Increase

MOVED by Jocelyn Curteanu, SECONDED by Erica Bourdon that the Board of Governors approve a sole source contract with Mobile Maintenance Services for a maximum of \$325,000 plus tax, as per the revised

number of sign stands required for community campuses. CARRIED

Foundation Structure

MOVED by Vera Holmes, SECONDED by Tom Ulyett that the Board of Governors move to endorse Administration's efforts to research and propose a new YukonU fundraising structure. CARRIED.

REPORT FROM HUMAN RESOURCES

The Chair of the Human Resources Committee, Tom Ulyett provided an update from the meeting on Feb 5, 2021.

Tom provided an update on Administration's work on the following:

- Policy review update
- Board Matrix & Profile
- Training plan status
- HR Dashboard status – update at the March meeting

Maggie declared a conflict of interest and stepped out of the meeting for the HR Committee Discussion on the President's semi-annual evaluation.

Tom prompted a motion to approve the President's Semi-Annual Evaluation Process

MOVED by Jocelyn Curteanu, SECONDED by Christine Mahar by that the Board of Governors adopt the President's Semi-Annual Evaluation process document as an addendum to Policy BOG- 7.0 Monitoring President's Performance as presented. CARRIED.

REPORT FROM GOVERNANCE COMMITTEE

The Chair of the Governance Committee, Vera Holmes provided an update from the meeting on Feb 5, 2021.

- Board Appointment update – 3 members seeking reappointment in the next year.

Vera prompted motions from the recent Governance meeting recommendations:

MOVED by Erica Bourdon, SECONDED by Tom Ullyett that the Board of Governors approve Policy revisions for: BOG-03, BOG-08, BOG-07, BOG-21, & BOG-10.0 as presented. CARRIED.

MOVED by Vera Holmes, SECONDED by Carol Geddes that the Board of Governors approve adopting a closed working committee & open Board meeting structure effective immediately and approve the revision of 6.2.5 & 6.2.6 as presented in the Bylaws to support this new structure. CARRIED.

NAMING PROPOSAL

Lacia Kinnear explained that Ketz Construction would like to provide a major gift to Yukon University in the amount of \$250,000 in exchange for naming the carpentry shop on Ayamdigut Campus as the "Ketz Construction Carpentry Shop".

MOVED by Carol Geddes, SECONDED by Joel Cubley that the Board of Governors recommend that Cabinet approve the naming of the carpentry shop on Ayamdigut campus as the "Ketz Construction Carpentry Shop". CARRIED.

Action Item: Administration to look at appropriate naming guidelines - western vs First Nation and consider adding language to Policy BOG-19 Naming

Bronwyn Hancock joined the meeting at 4:00pm

DETERMINE VIRTUAL CIGAN CONFERENCE ATTENDEES

Maggie Matear provided information on the virtual 2021 CIGan Conference. The virtual conference takes place from April 26th – April 28th, 2021.

Board members are to email the Board EA if they are interested in attending the virtual CIGan Conference.

BOARD OF GOVERNORS YUKONU PAGE

Executive Assistant provided an update on how to access and navigate the Board of Governors YukonU intranet page.

YUKONU MEDIA UPDATE

Maggie Matear provided an update on expected communications products for Yukon University in February 2021.

IN CAMERA

MOVED by David Morrison, SECONDED by Tom Ulyett that the Board go into Camera at 4:30pm. CARRIED.

MOVED by Pearl Callaghan SECONDED by Joel Cubley that the Board come out of Camera at 5:44pm. CARRIED

Adjourned 5:45pm

MOVED by James Allen, SECONDED by Alser Sugasawa that the Board meeting be adjourned at 5:45pm. CARRIED.

Christine Mahar provided a closing moment of reflection.